



AGENDA
for the Board of Trustees
of the Town of Palisade, Colorado
341 W 7th Street (Palisade Civic Center)

August 27, 2024

6:00 pm Regular Meeting
A live stream of the meeting may be viewed at:
<https://us06web.zoom.us/j/3320075780>

- I. **REGULAR MEETING CALLED TO ORDER AT 6:00 pm**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **AGENDA ADOPTION**
- V. **ANNOUNCEMENTS**
 - A. **PUBLIC COMMENT REMINDER:** All emails sent to the Town Clerk for public comment on a specific agenda item prior to the day packets are published will be included in the staff report. Emails received after the packets are posted will be forwarded to the Board of Trustees. Any member of the public who wishes to have a statement or email read into the Minutes is required to appear in person and make said statements to the Board directly.
 - B. **GET INVOLVED WITH OUR COMMUNITY! UPCOMING PUBLIC MEETINGS (Palisade Civic Center 341 W 7th Street):**
 - 1. **Planning Commission** – Tuesday, September 3, 2024, at 6:00 pm
 - 2. **Board of Trustees** – Tuesday, September 10, 2024, at 6:00 pm
 - 3. **Planning Commission** – Tuesday, September 17, 2024, at 6:00 pm
 - 4. **Tourism Advisory Board** – Thursday, September 19, 2024, at 11:00 am
- VI. **TOWN MANAGER REPORT**
- VII. **CONSENT AGENDA**

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.

 - A. **Expenditures**
 - Approval of Bills from Various Town Funds – August 8, 2024 – August 14, 2024
 - B. **Minutes**
 - Minutes from August 13, 2024, Regular Board of Trustees Meeting

I. NEW BUSINESS

A. Resolution 2024-20 – Ballot Language for the November 2024 Coordinated Election

The Board of Trustees will consider the ballot language for the November 2024 Coordinated Election to ask the voters of the Town of Palisade for an increase in sales tax.

1. Staff Presentation
2. Board Discussion
3. Decision - Motion, Second, and Rollcall Vote to:

Approve, deny, or postpone (until August 27, 2024), Resolution 2024-20 submitting a ballot issue to the registered electors of the Town of Palisade, Colorado, at the general election to be held on November 5, 2024, concerning whether the Town of Palisade should increase the sales tax imposed by the Town on all sales of tangible personal property and on the furnishing of taxable services from 2.0% to 4.0% with the additional revenues from the 2.0% increase in sales tax collected to be used to fund capital projects and emergency services.

B. Financial Request to Spay and Neuter Feral Cats in Palisade

The Board of Trustees will consider a financial request from Palisade Pet Care to help spay and neuter feral cats in Palisade.

4. Staff Presentation
5. Board Discussion
6. Decision - Motion, Second, and Rollcall Vote to:

Approve, deny, or postpone (until August 27, 2024), approve or deny partnering with Palisade Pet Care for a feral cat sterilization program for an amount not to exceed \$15,700.00.

II. PUBLIC COMMENT

All those who wish to speak during public comment must sign up on the sheet provided outside the boardroom doors. Please keep comments to 3 MINUTES OR LESS and state your name and address. Neither the Board of Trustees nor staff will respond to comments at this time. The Board may direct staff to look into specific comments to bring back as an Agenda item at a future meeting; however, the Board reserves the right to clarify information from comments that are factually incorrect.

III. COMMITTEE REPORTS

IV. ADJOURNMENT

V. WORK SESSION

No official action for the Town of Palisade will be conducted during this work session.

Discussion Topic(s):

1. Budget Presentation of Financials
2. EV Charging Station Discussion
3. 2025-2027 Project Planning

TAP Grant Sidewalks – 80% Grant – 20% Town \$1 million

- Project changed with roundabout and multi-use paths with this project
- TAP grant sidewalks now from Cresthaven to High School
- 100% designed & CDOT approved
- Land acquisition has started – need 3 property purchases – estimate 6 months
- Land acquisition estimated cost: \$81,000 - CDOT grant covers, however, any cost over this amount Town covers, possible 20%
- Construction Fall 2024

Multi-Modal Sidewalk Grant Award for Elberta – 80% CDOT - 20% Town \$2 million

- Town awarded \$2 million in grant funds from CDOT for multi-modal path
- Town match 20% at \$200,000
- Includes 2 bridges over canal
- RFQ for Design Engineering submitted to CDOT for approval
- Advertise RFQ Design/Engineering - October – November 2023
- CDOT approvals of Design – June - August 2025
- Construction Fall - Winter 2025

Fiber 50% DOLA Grant - 50% Town \$450,000

- CNL room complete
- Middle Mile fiber complete
- Last mile fiber through town 80% complete
- Fiber to town facilities complete
- CDOT permit to connect to I-70 complete
- Estimate light up fiber November

Troyer Sewer Lift Station 50% DOLA 50% Town \$346,645

- Engineering Complete – Pump Purchased
- Construction September 2023

Hydraulic Model Study 50% DOLA grant 50% Total \$50,000

- Project started – gathering data
- Complete June 2024
- Presentation to Board July 2024

Land Use Code Update DOLA Grant 50% Town 50% \$50,000

- Scheduled to begin November 2023
- Completion 4th quarter 2024

SIPA – Website Grant for ADA Compliance free than \$938.00 per year

- Statewide Internet Portal Authority – Colorado law requiring websites be ADA compliant by July 2024
- Grant with State to bring Town website into compliance – free first year, then yearly fee to maintain ADA compliance work on website

Pipes & Lateral Irrigation Fund & Infrastructure Town owned

- GIS mapping of infrastructure – investigative field work
- Investigation field work for customer list
- After mapping and customer list created work on rate structure and fund

2024 Department Projects:

1. Boat Ramp

- Terrace the bank next to the Boat Ramp
- Improve path to swim beach area
- Need engineer design & NEPA study for permit
- Approval with Army Corp Permit

2. Wildland Fire Division

- Staff has been successfully hired
- Proposals to send to other fires for reimbursement and equipment rental

3. Cameo Annexation

- Mapping & Attorney working with property owners



PALISADE BOARD OF TRUSTEES

Staff Report

Meeting Date: August 27, 2024
Department: Fire Department
Department Director: Charles K. Balke, Fire Chief

Comments from the Fire Chief

I remain grateful to the Town of Palisade for the opportunity to serve as the Fire Chief. The support I receive from the Town Administrator, Board of Trustees and fellow Directors is unlike any I have received from previous agencies.

Staffing continues to be of concern for the fire department. This is due to a variety of factors including personnel out on leave, and the loss of staff to other organizations. The current staff have done a tremendous job of trying to assist in covering shifts in addition to providing standby for the festivals. I am looking at a few alternative means of recruiting, but each time we post for a position three or more other agencies post vacancies as well and it is difficult to compete with their salaries.

Administrative Update

- Colorado State Chief's Association does not have much faith that the Colorado Legislature will come up reasonable solutions during the second Special Session in less than one year. The provisions from the last Special Session on property taxes had a significant negative impact on all Special Districts.
- Still waiting legal guidance on the potential fiscal impacts from the passage of Senate Bill 24-233. Again, this made changes to the residential assessment rates for property owners in Colorado. This effectively decreased the revenue collections with a projected impact to the non-school local governments in the amount of \$435.9 million.
- Working on fee schedule for billable services not related to fighting fire within the fire department/district boundaries.
- I will be sitting on a panel for the Colorado State Fire Chiefs to address the difficulties around recruitment and retention in the fire service.

Personnel Update

- Ryan Fairclough has resigned as a Lieutenant and Training Officer for Palisade Fire Department and accepted a Lieutenant position in Gypsum. I will be filling his shifts and role as Training Officer until other arrangements can be made.
- Charisse Swetnam has completed her Paramedic externship and is waiting to take the National Registry Exam. Once she has passed that she will begin protocolling with Lieutenant Josh Dittebrand for three months.

Training Update

- We hosted an all-day Extrication Training
- We have started the Mesa County School District 51 High School Fire Academy. Currently have 10 students.

Apparatus/Equipment Update

- I flew to Texas to do the inspection on the new brush truck. The vendor has done several upgrades at no cost to us. The delivery is estimated to be the end of August.
- We will be restoring the old Hose Cart and placing it outside in corner by the radio tower.

Miscellaneous

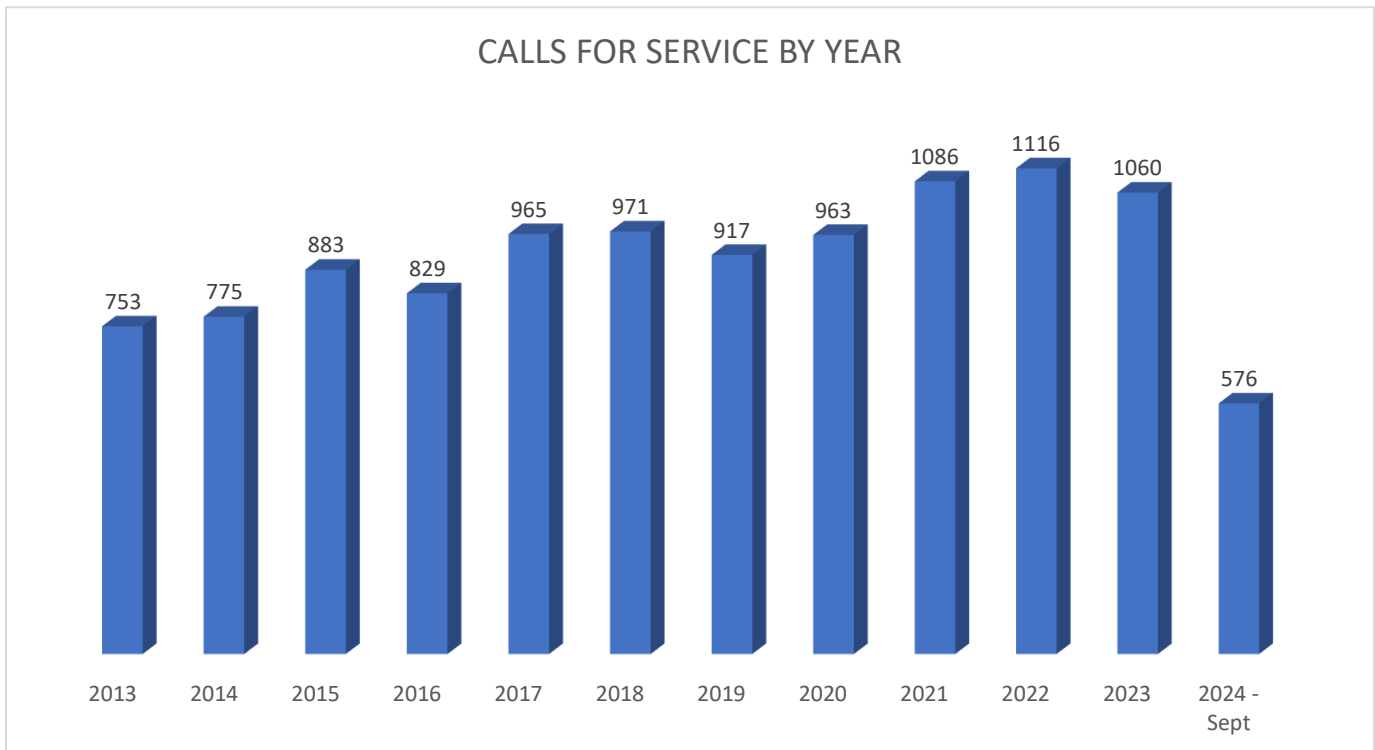
- We had a busy time at this year's Peach Festival with 8 calls specifically tied to the events over the course of 8/16-8/17. Two were calls within the Town for intoxication and/or fainting.

Operations

For the month of July 2024, the Palisade Fire Department responded to 97 calls. This is a decrease of 11 calls compared to this time last year. For the 2024 year to date we received 576 calls for service which is a decrease 55 calls from 2023.

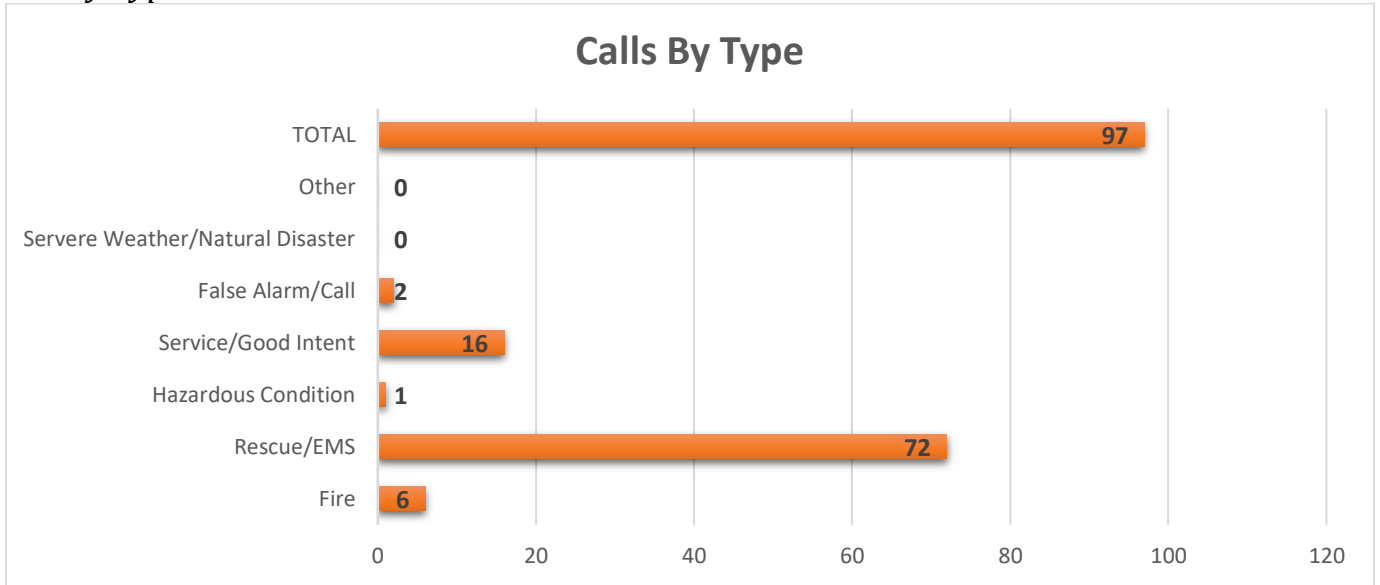
The Seasonal Wildfire crew has been working on mitigation in Riverbend Park with tremendous success. They have also responded to 4 local wildfires and assisted numerous times on medical calls and public education events.

Calls for Service to Date

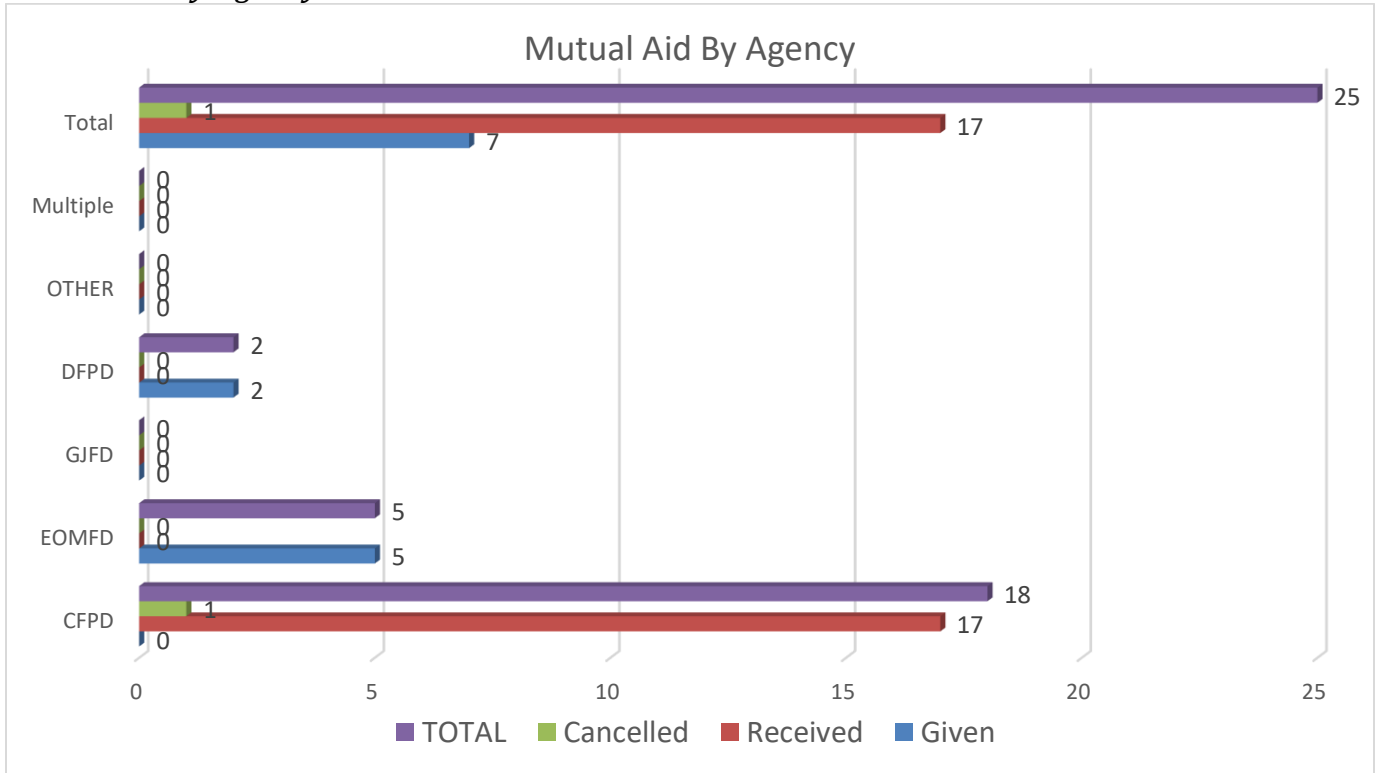


Monthly Call Breakdown

Call By Type



Mutual Aid By Agency



Ambulance Billing through May 2024

Year	Billings	Payments Credits	Contractual Allowance	Refunds	Write-Offs	Outstanding	Balance Forward
2017	\$ 631,921.80	\$ (213,357.11)	\$ (398,116.64)	\$ 256.06	\$ (36,017.67)	\$ (15,313.56)	\$ 179,237.95
2018	\$ 582,418.60	\$ (217,279.97)	\$ (362,960.14)	\$ 879.86	\$ (39,623.48)	\$ (36,565.13)	\$ 148,431.75
2019	\$ 515,174.60	\$ (84,477.29)	\$ (325,935.08)	\$ 1,085.73	\$ (42,756.21)	\$ 63,091.75	\$ 193,012.69
2020	\$ 568,215.80	\$ (91,664.10)	\$ (267,219.73)	\$ 541.78	\$ (58,461.45)	\$ 151,412.30	\$ 353,530.33
2021	\$ 724,256.60	\$ (281,649.57)	\$ (413,046.03)	\$ 490.26	\$ (50,578.48)	\$ (20,527.22)	\$ 343,377.79
2022	\$ 719,057.40	\$ (264,960.78)	\$ (571,554.07)	\$ 1,875.96	\$ (97,922.41)	\$ (213,503.90)	\$ 114,292.26
2023	\$ 729,525.40	\$ (281,269.83)	\$ (422,446.10)	\$ 1,992.37	\$ (41,511.71)	\$ (13,709.87)	\$ 154,211.01
2024	\$ 365,210.00	\$ (131,174.07)	\$ (192,378.97)	\$ 650.16	\$ (27,303.18)	\$ 15,003.94	\$ 112,214.24
2-year Average	\$ 724,291.40	\$ (273,115.31)	\$ (497,000.09)	\$ 1,934.17	\$ (69,717.06)	\$ (113,606.89)	\$ 134,251.64
5 year Average	\$ 651,245.96	\$ (200,804.31)	\$ (400,040.20)	\$ 1,197.22	\$ (58,246.05)	\$ (6,647.39)	\$ 231,684.82
Monthly Average	\$ 60,868.33	\$ (21,862.35)	\$ (32,063.16)	\$ 108.36	\$ (4,550.53)	\$ 2,500.66	\$ 18,702.37
Year End Projection	\$ 730,420.00	\$ (262,348.14)	\$ (384,757.94)	\$ 1,300.32	\$ (54,606.36)	\$ 30,007.88	\$ 224,428.48



PALISADE BOARD OF TRUSTEES

Meeting Date: August 127,
2024

Re: Consent Agenda

The Consent Agenda has been attached as a separate document for ease of reading.

Included in the consent agenda are:

A. Expenditures

- Approval of Bills from Various Town Funds – August 8, 2024 – August 14, 2024

B. Minutes

- Minutes from August 13, 2024, Regular Board of Trustees Meeting



PALISADE BOARD OF TRUSTEES
Agenda Item Cover Sheet

Meeting Date: August 27, 2024

Presented By: Keli Frasier, Town Clerk

Department: Clerk/Elections

Re: November 5, 2024 Coordinated Election

SUBJECT:
Resolution 2024-20: Ballot Language for Increase to Sales Tax

SUMMARY:
The Palisade Board of Trustees approved an Internal Governmental Agreement (IGA) with Mesa County Elections Department to coordinate a mail ballot election on November 5, 2024, to ask the voters of Palisade to increase the sales tax currently imposed in the Town of Palisade.

At a work session of the Board of Trustees on July 9, 2024, staff was directed to move forward with preparing the necessary paperwork to coordinate with Mesa County on the November 5, 2024 election to ask the voters of the Town of Palisade to pass an increase of sales tax from 2% to 4%, with the additional revenues to be used for capital infrastructure projects and emergency services.

Town Attorney Jim Neu drafted the attached Resolution and proposed ballot language based upon the Board of Trustees's recommendation. TABOR (Tax Payors Bill of Rights) has very specific requirements for ballot language and how ballot questions are written. The bulk of the language cannot be changed. What the Board CAN consider amending is the amount of increase, and allocation of the revenues.

BOARD DIRECTION:
Approve Resolution 2024-20 with a motion, second, and rollcall vote

- Option 1:** As presented.
- Option 2:** As amended. *Please be specific in the motion of what is being amended.*

TOWN OF PALISADE, COLORADO
RESOLUTION NO. 2024-20

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO, SUBMITTING A BALLOT ISSUE TO THE REGISTERED ELECTORS OF THE TOWN OF PALISADE, COLORADO, AT THE GENERAL ELECTION TO BE HELD ON NOVEMBER 5, 2024, CONCERNING WHETHER THE TOWN OF PALISADE SHOULD INCREASE THE SALES TAX IMPOSED BY THE TOWN ON ALL SALES OF TANGIBLE PERSONAL PROPERTY AND ON THE FURNISHING OF TAXABLE SERVICES FROM 2.0% TO 4.0% WITH THE ADDITIONAL REVENUES FROM THE 2.0% INCREASE IN SALES TAX COLLECTED TO BE USED TO FUND CAPITAL PROJECTS AND EMERGENCY SERVICES.

WHEREAS, the Town of Palisade, Colorado (“Town”) is a municipal corporation duly organized and existing under the laws of the State of Colorado; and

WHEREAS, pursuant to Palisade Municipal Code Section 4-59, there is imposed on all sales of tangible personal property and on the furnishing of taxable services a tax equal to 2.0% of the gross receipts within the Town; and

WHEREAS, the Town has not increased the sales tax imposed within the Town for decades and the rate of 2.0% imposed is more than half of what is imposed in neighboring jurisdictions; and

WHEREAS, the Board of Trustees desires to submit to the registered voters of the Town of Palisade the question of whether to increase the sales tax imposed by the Town from 2.0% to 4.0% with the additional revenues from the 2.0% increase in sales tax collected to be used to fund capital projects and emergency services (the “Ballot Question”), which question will be submitted to the registered voters at the general election to be held on November 5, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO, THAT:

Section 1. Submission to Voters. There shall be submitted to the eligible electors of the Town at the general election held on November 5, 2024, a question authorizing the increase in the sales tax imposed by the Town on all sales of tangible personal property and on the furnishing of taxable services, which question shall be in substantially the form attached to and incorporated into this resolution as Exhibit A.

Section 2. Implementation of the Increased Sales Tax. If a majority of the votes cast on the Ballot Question submitted at the election are in favor of such question, the Board of Trustees shall be authorized to proceed with the necessary action to increase the sales tax imposed by the Town in accordance with such question. Any authority to increase the sales tax, if conferred by the results of the election, shall be deemed and considered a continuing authority to increase the

sales tax so authorized at any one time, or from time to time, and neither the partial exercise of the authority so conferred, nor any lapse of time, shall be considered as exhausting or limiting the full authority so conferred.

Section 3. Effective Date. Subject to voter approval of the Ballot Question at the November 5, 2024 general election, the increase in the sales tax shall commence on or after January 1, 2025.

Section 4. TABOR Notice. At least thirty (30) days prior to the election, on or before October 4, 2024, the Town Clerk shall mail at the least cost, a titled notice or set of notices addressed to “All Registered Voters” at each address of one or more active registered voters concerning the ballot question referenced in this resolution. The notice shall be entitled “**NOTICE OF ELECTION TO INCREASE TAXES.**” The notice shall also include all information required by Article X, Section 20(3)(b) (“The Taxpayer’s Bill of Rights”).

Section 5. Effect of Election Results. If a majority of the votes cast on the Ballot Question submitted at the election shall be in favor of the ballot issue, the Board of Trustees shall take such action, by ordinance, to amend the Palisade Municipal Code to incorporate the Ballot Question so approved consistent with the terms and provisions of the Ballot Question and this resolution.

Section 6. All actions heretofore taken (not inconsistent with the provisions of this resolution) by the Town and officers thereof, directed toward the election and the objects and purposes herein stated are hereby ratified, approved, and confirmed.

Section 7. The officers and employees of the Town are hereby authorized and directed to take all other actions necessary or appropriate to effectuate the provisions of this resolution.

INTRODUCED, PASSED, AND APPROVED this ___ day of _____ 2024.

TOWN OF PALISADE, COLORADO

Greg Mikolai, Mayor

ATTEST:

Keli Frasier, Town Clerk

EXHIBIT A

SHALL TOWN OF PALISADE TAXES BE INCREASED BY AN ESTIMATED \$1,391,756.00 ANNUALLY FOR THE FIRST FULL FISCAL YEAR (FIRST FULL FISCAL YEAR INCREASE) AND BY WHATEVER ADDITIONAL AMOUNTS ARE RAISED ANNUALLY THEREAFTER, THROUGH AN INCREASE IN THE TOWN'S SALES TAX RATE FROM 2.0% TO 4.0%, SUCH REVENUES TO BE COLLECTED, RETAINED AND SPENT BY THE TOWN AS A VOTER APPROVED REVENUE CHANGE, NOTWITHSTANDING ANY REVENUE OR EXPENDITURE LIMIT SET FORTH IN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION OR ANY OTHER LAW;

AND SHALL ALL REVENUES DERIVED FROM SUCH INCREASED 2.0% SALES TAX BE COLLECTED AND SPENT TO FUND CAPITAL INFRASTRUCTURE PROJECTS, INCLUDING STREETS AND SIDEWALKS, AND EMERGENCY SERVICES, FIRST RESPONDERS, FIRE, EMS, POLICE, AND SAFETY PERSONNEL, AS A VOTER APPROVED REVENUE CHANGE, AND IN CONNECTION THEREWITH SHALL THE TOWN BE AUTHORIZED TO COLLECT AND RETAIN OR EXPEND THE PROCEEDS OF SUCH TAX AND INVESTMENT EARNINGS THEREON FOR SUCH PURPOSES, NOTWITHSTANDING ANY APPLICABLE LIMITATION ON REVENUES AND EXPENDITURES, INCLUDING THE LIMITATIONS SET FORTH IN ARTICLE X SECTION 20 OF THE COLORADO CONSTITUTION?

YES _____ NO _____

Palisade Pet Care LLC is looking to partner with the Town of Palisade to establish a feral cat sterilization program. The goal of this program would be to sterilize “100 cats in thirty days” for the month of September. Palisade Pet Care is seeking financial aid from the Town of Palisade to help offset the cost of traps, cardboard carries, and the pharmaceuticals used in the sterilization procedure, Dr. Julie Page will be providing her services at no charge. The cost to sterilize 100 feral cats is approximately \$15,700 with the potential to prevent the birth of over 900 kittens in the first year alone. Palisade Pet Care LLC hopes that the Town of Palisade understands the communities need to manage the current feral cat population and will consider partnering with a local business such as ours to not only prevent the current population from growing exponentially but to help protect the health of the beloved pets of all Palisade residents.

Thank you for your consideration.

Kindly,

Sabrina Martinez and the Palisade Pet care Team

100 Cats in 30 Days

Cost Breakdown

Item	Quantity	Cost per unit	Total Cost
Humane Traps	10	\$29.99	\$299 (+ Tax)
Cardboard Carriers (Pack of 12)	108	\$3.54	\$383.31 (+ Tax)
Feline sterilization *	100	\$150.00	\$15,000

Total **\$15,682.31**

* Price calculated for female cats. Male cats priced at \$100/ cat.